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Logistics Redefined

***CORPORATE
SOCIAL
RESPONSIBILITY
POLICY***

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1. OBJECTIVE:

- (i) Contributing actively in the social, environmental and economic enhancement and creating a broad and structural impact leading to sustainable development of the Country,
- (ii) Ensuring the compliance of Section 135 of the Companies Act, 2013 Companies (Corporate Social Responsibility Policy) Rules, 2014 made thereof & other applicable provisions if any, in respect of statutory requirements under Corporate Social Responsibility.
- (iii) Providing adequate Mechanism for orderly implementation, monitoring and reporting of the CSR activities.

2. SCOPE:

The CSR activities of the Company will cover one or more of the focus areas as notified under Schedule VII of the of the Companies Act, 2013 and Companies (Corporate Social Responsibility Policy) Rules 2014 as amended from time to time, including the following:

- i. Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swachh Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water;
- ii. promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects;
- iii. promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- iv. ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga;
- v. protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional art and handicrafts;
- vi. measures for the benefit of armed forces veterans, war widows and their dependents;
- vii. training to promote rural sports, nationally recognised sports, paralympic sports and olympic sports;

- viii. contribution to the prime minister's national relief fund or any other fund set up by the central govt. for socio economic development and relief and welfare of the schedule caste, tribes, other backward classes, minorities and women;
- ix. Contribution to incubators funded by Central Government or State Government or any agency or Public Sector Undertaking of Central Government or State Government, and contributions to public funded Universities, Indian Institute of Technology (IITs), National Laboratories and Autonomous Bodies (established under the auspices of Indian Council of Agricultural Research (ICAR), Indian Council of Medical Research (ICMR), Council of Scientific and Industrial Research (CSIR), Department of Atomic Energy (DAE), Defence Research and Development Organisation (DRDO), Department of Science and Technology (DST), Ministry of Electronics and Information Technology) engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs);
- x. rural development projects;
- xi. slum area development;
- xii. disaster management, including relief, rehabilitation and reconstruction activities.

3. CSR COMMITTEE:

The CSR Committee will consist of at least 3 Directors as its members.

Terms of Reference of the CSR Committee

- (a) *Quorum*: Quorum shall be two members personally present at the meeting.
- (b) *Voting at the meeting*: No one other than the CSR Committee Chairman and other members is entitled to vote at the meeting of the CSR Committee.
- (c) *Secretary*: The Company Secretary shall act as the Secretary of the CSR Committee.
- (d) *Meetings*: Meetings shall be held at such times as the CSR Committee deems appropriate.

4. RESPONSIBILITIES OF THE CSR COMMITTEE

- Formulating and recommending to the Board, a CSR policy and the activities to be undertaken,
- Recommending the amount of expenditure for the CSR activities,
- Monitoring CSR policy from time to time.

5. RESPONSIBILITIES OF BOARD OF DIRECTORS

- Approving the CSR policy formulated by the CSR Committee after considering the recommendations of the CSR Committee;

- Ensuring that the CSR activities as included in the CSR policy are undertaken by the Company;
- Ensuring that the CSR policy is displayed on the website of the Company;
- Ensuring that the Company spends at least two percent of the average net profits made during immediately preceding financial years.
- Ensuring that preference shall be given to the local areas where the company is operating for undertaking the CSR activities.
- Ensuring that necessary disclosures are made in its report which shall include the names of CSR Committee members and ensuring the reporting of the CSR activities on company website.

6. CSR BUDGET /SPENDINGS/EXCLUSIONS/UNSPENT AMOUNT

- a. A specific budget shall be allocated for CSR activities and it shall not be less than 2% of the Average Net Profits of the Company made during the three immediately preceding financial years, in pursuance of this policy.
- b. The CSR projects or programs or activities shall be undertaken only in India.
- c. The surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of the Company.
- d. The Company may build CSR capacities of its own personnel as well as those of its Implementing Agencies but such expenditure shall not exceed 5% of the total CSR expenditure of the Company in any one financial year.
- e. The following activities shall not be included for CSR activities:-
 - Activities undertaken in normal course of business,
 - Activities undertaken outside India,
 - Contribution to any political party,
 - Activities benefiting only for employees of the Company, and
 - Activities not covered within Schedule VII of the Companies Act 2013.
- f. In case the Company fails to spend the above targeted amount in that particular financial year, the Board shall ensure to report the reason for spending the amount in the Annual Report of the Company for the respective financial year.

7. IMPLEMENTATION/MODE OF EXECUTION

The Board may decide to undertake its CSR activities approved by the CSR Committee through

- a. the Company; (or)
- b. a registered trust or a registered society or a company established by the company or its holding or subsidiary or associate company under section 8 of the Act or otherwise subject to following conditions:

- If such trust, society or company is not established by the company or its holding or subsidiary or associate company, it shall have an established track record of three years in undertaking similar programs or projects;
 - The company has specified the project or programs to be undertaken through these entities, the modalities of utilization of funds on such projects and programs and the monitoring and reporting mechanism; (or)
- c. Collaboration with other companies in such manner that the CSR Committees of respective companies are in a position to report separately on such CSR activities in accordance with CSR Rules.

8. MONITORING & REPORTING OF CSR ACTIVITIES

- (a) CSR Committee shall monitor periodically the implementation of the projects / programs / activities undertaken by the Company and report to the Board on a regular basis the progress of CSR activities.
- (b) The Board's report shall include the following particulars:
- A brief outline of the company's CSR Policy, including overview of projects or programs proposed to be undertaken and a reference to the weblink to the CSR policy and projects or programs;
 - The composition of the CSR Committee;
 - Average net profit of the company for last three financial years;
 - Prescribed CSR Expenditure (2% of the amount of the net profit for the last 3 financial years);
 - Details of CSR spent during the financial year;
 - In case the company has failed to spend 2% of the average net profit of the last three financial years, reasons thereof;
 - A responsibility statement of the CSR Committee that the implementation and monitoring of CSR Policy, is in compliance with CSR objectives and Policy of the Company.

9. AMENDMENTS TO THE CSR POLICY

The Board of Directors of the Company shall have the powers to revise/modify/amend this Policy from time to time, as the Board may think fit, based on the recommendations to be made by the CSR Committee to confirm to the revision/amendment, if any, to be made to the CSR Rules by the MCA, under the Act.